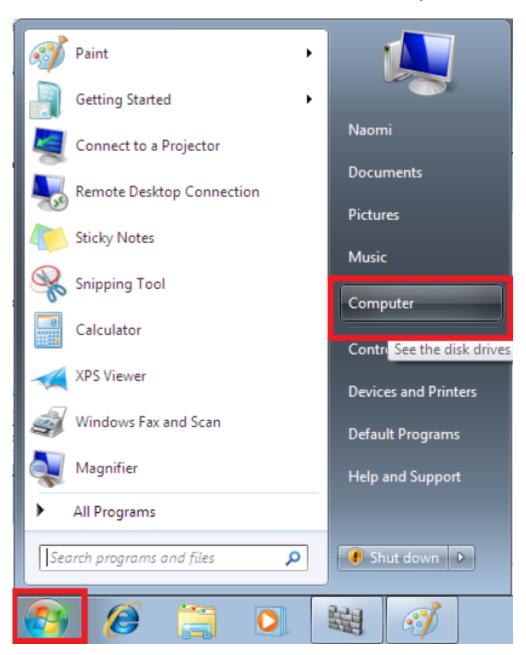
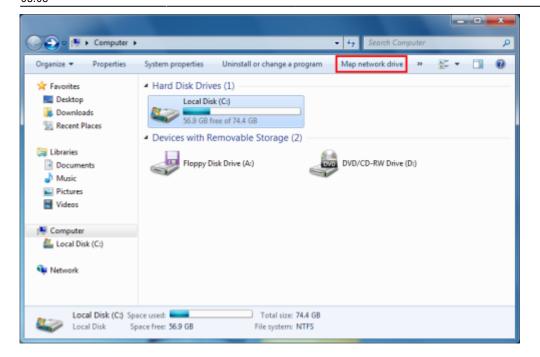
## Map Network Drive (Shared Folder) in Windows 7

1. Left-click on the windows icon in the bottom left of your screen and then click on Computer

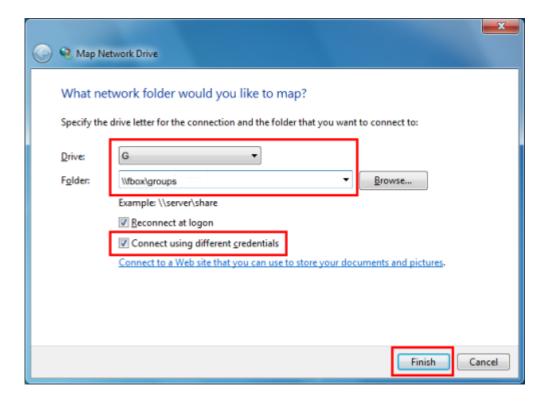


2. Click on Map network drive

Last update: 2016-09-02 08:08



3. Use the drop down menus to choose a Drive (e.g. G) and the shared folder, e.g. \*\*\\fbox\Groups\*\* then click Finish.



4. In Enter Network Password enter CERGE-EI\<username> (replace with your CERGE-EI domain username) in the User name box and your password in the Password box.

## Viewing my mapped drives

1. Right-click on the windows icon (start) in the bottom left of your screen and then click on Computer.

https://itinfo.cerge-ei.cz/ Printed on 2025-12-05 13:00

You will see the G: drive. Double-click the drive to open or right-click and choose Open.

## Map Network Drive (Shared Folder) to Mac OS X

- 1. From the Mac OS X Finder, hit Command+K to bring up the 'Connect to Server' window
- 2. Enter the path to the network drive you want to map, ie: \*\*smb://networkcomputer/networkshare\*\* and click 'Connect'
- 3. Enter your login/password and click "OK" to mount the network drive
- 4. The drive will now appear on your desktop and in the Finder window sidebar



