Local Folders in Mozilla Thunderbird

(archiving mail messages)

Default location of Local Folders

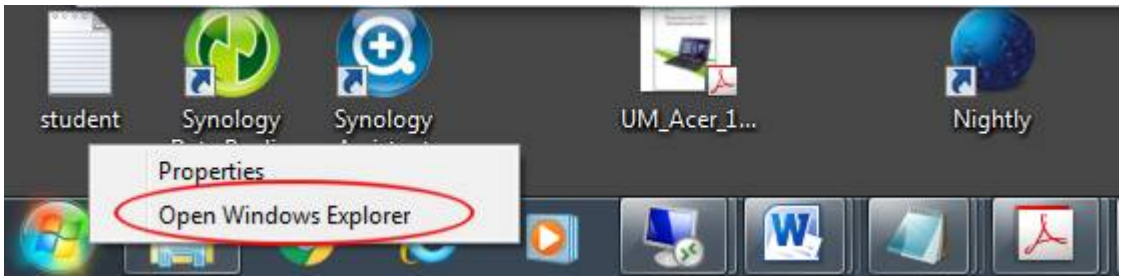
Network Thunderbird

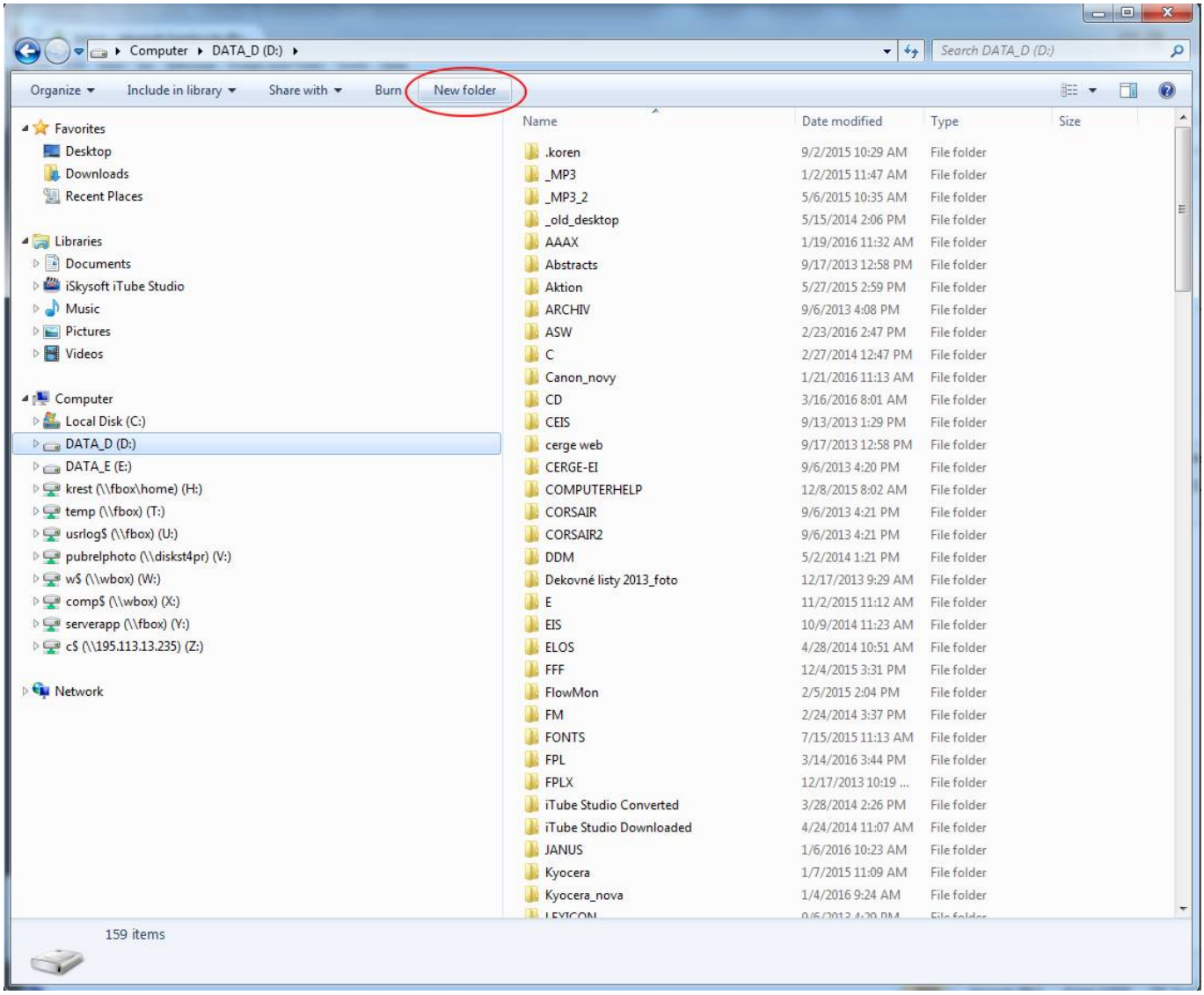
```
C:\Users\<username>\AppData\Thunderbird\Mail\Local Folders
```

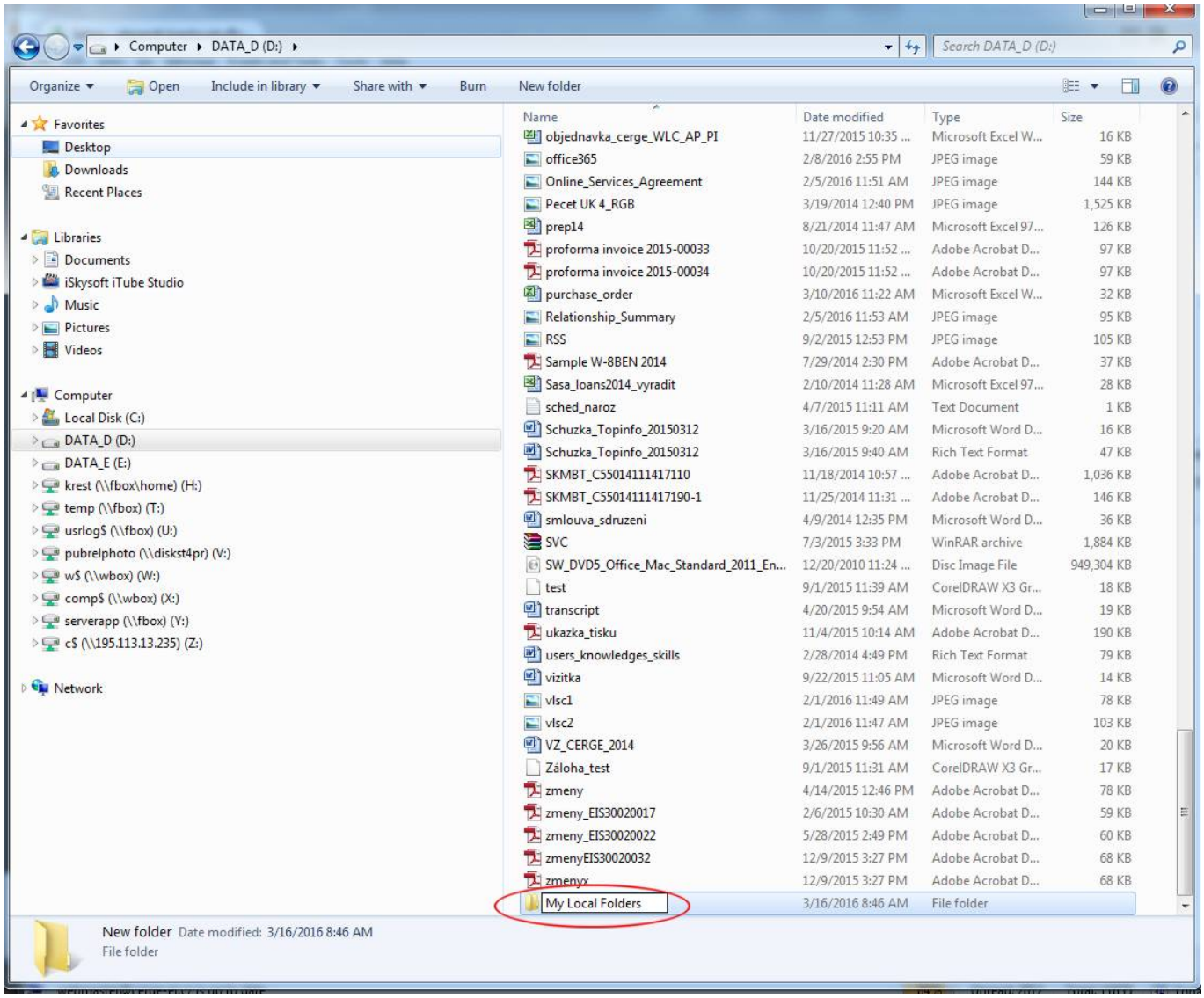
Locally installed Thunderbird

```
C:\Users\<username>\AppData\Roaming\Thunderbird\Profiles\<profile name>\Mail\Local Folders
```

1. Create a new storage location for Thunderbird Local Folders on your local disk partition




Computer ▸ DATA_D (D:) ▸
Search DATA_D (D:)
Organize
Include in library
Share with
Burn
New folder
Favorites
Desktop
Downloads
Recent Places
Libraries
Documents
iSkysoft iTube Studio
Music
Pictures
Videos
Computer
Local Disk (C:)
DATA_D (D:)
DATA_E (E:)
krest (\\fbox\home) (H:)
temp (\\fbox) (T:)
usrlog$ (\\fbox) (U:)
pubrelphoto (\\diskst4pr) (V:)
w$ (\\wbox) (W:)
comp$ (\\wbox) (X:)
serverapp (\\fbox) (Y:)
c$ (\\195.113.13.235) (Z:)
Network
Name
Date modified
Type
Size
.koren 9/2/2015 10:29 AM File folder
_MP3 1/2/2015 11:47 AM File folder
_MP3_2 5/6/2015 10:35 AM File folder
_old_desktop 5/15/2014 2:06 PM File folder
AAAX 1/19/2016 11:32 AM File folder
Abstracts 9/17/2013 12:58 PM File folder
Aktion 5/27/2015 2:59 PM File folder
ARCHIV 9/6/2013 4:08 PM File folder
ASW 2/23/2016 2:47 PM File folder
C 2/27/2014 12:47 PM File folder
Canon_novy 1/21/2016 11:13 AM File folder
CD 3/16/2016 8:01 AM File folder
CEIS 9/13/2013 1:29 PM File folder
cerge web 9/17/2013 12:58 PM File folder
CERGE-EI 9/6/2013 4:20 PM File folder
COMPUTERHELP 12/8/2015 8:02 AM File folder
CORSAIR 9/6/2013 4:21 PM File folder
CORSAIR2 9/6/2013 4:21 PM File folder
DDM 5/2/2014 1:21 PM File folder
Dekovné listy 2013_foto 12/17/2013 9:29 AM File folder
E 11/2/2015 11:12 AM File folder
EIS 10/9/2014 11:23 AM File folder
ELOS 4/28/2014 10:51 AM File folder
FFF 12/4/2015 3:31 PM File folder
FlowMon 2/5/2015 2:04 PM File folder
FM 2/24/2014 3:37 PM File folder
FONTS 7/15/2015 11:13 AM File folder
FPL 3/14/2016 3:44 PM File folder
FPLX 12/17/2013 10:19 ... File folder
iTube Studio Converted 3/28/2014 2:26 PM File folder
iTube Studio Downloaded 4/24/2014 11:07 AM File folder
JANUS 1/6/2016 10:23 AM File folder
Kyocera 1/7/2015 11:09 AM File folder
Kyocera_nova 1/4/2016 9:24 AM File folder
159 items



2. Move the contents of Local Folders from default to new storage location

from

```
C:\Users\<username>\AppData\Thunderbird\Mail\Local Folders
```

or

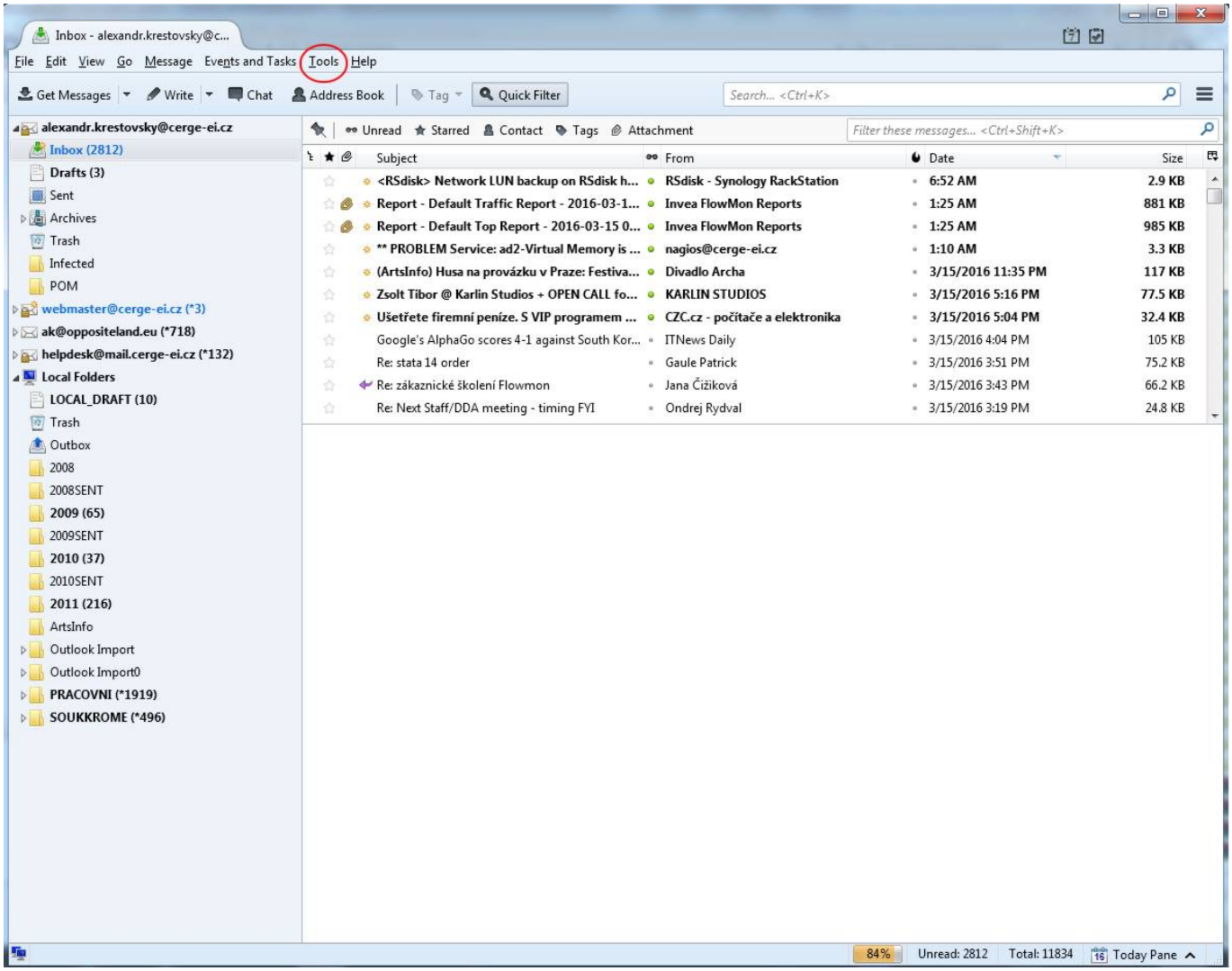
```
C:\Users\<username>\AppData\Roaming\Thunderbird\Profiles\<profile name>\Mail\Local Folders
```

to

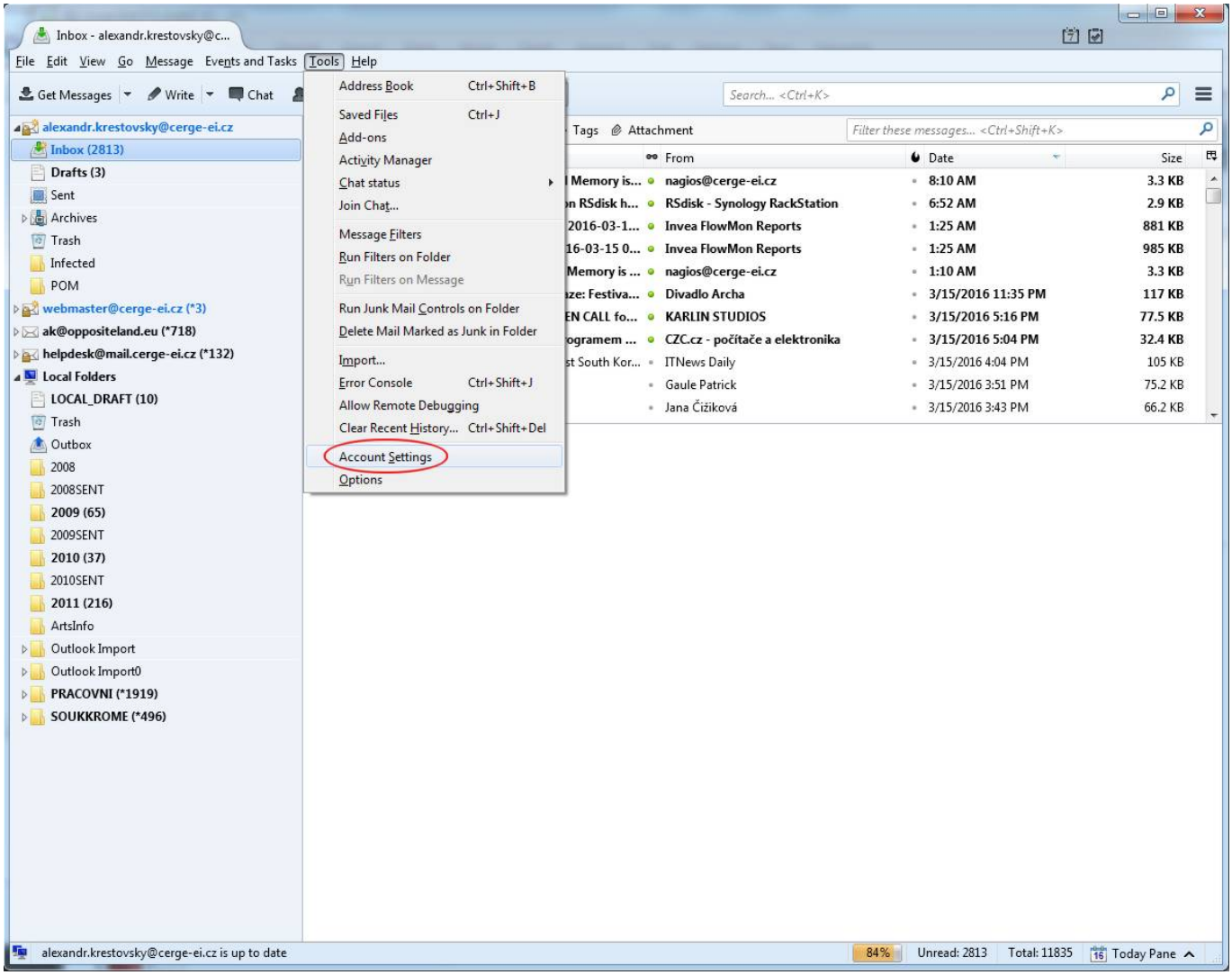
```
D:\My Local Folders
```

Changing Local Folders Location in Mozilla Thunderbird

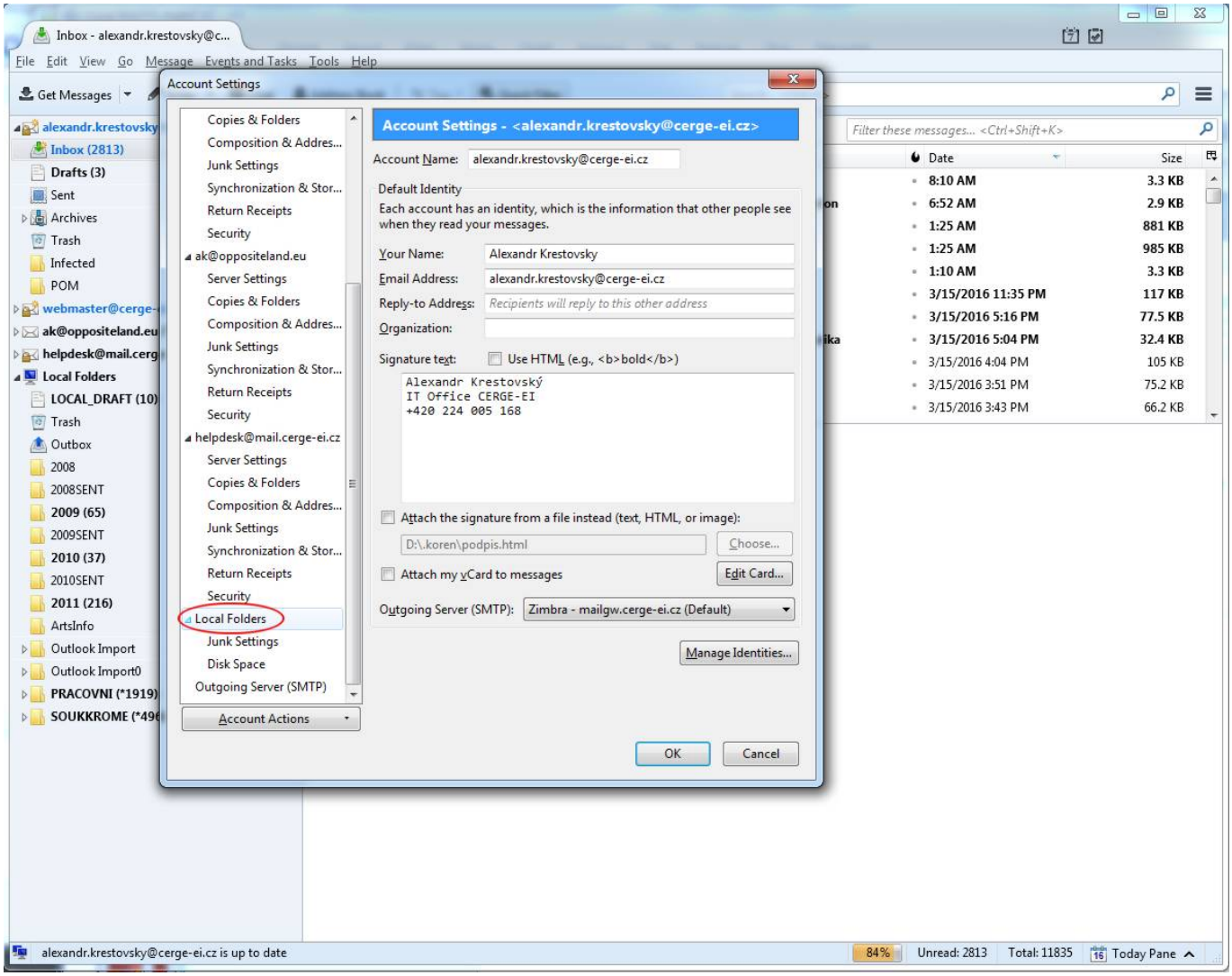
1. Open your Thunderbird application and click on **Tools** in the upper menu



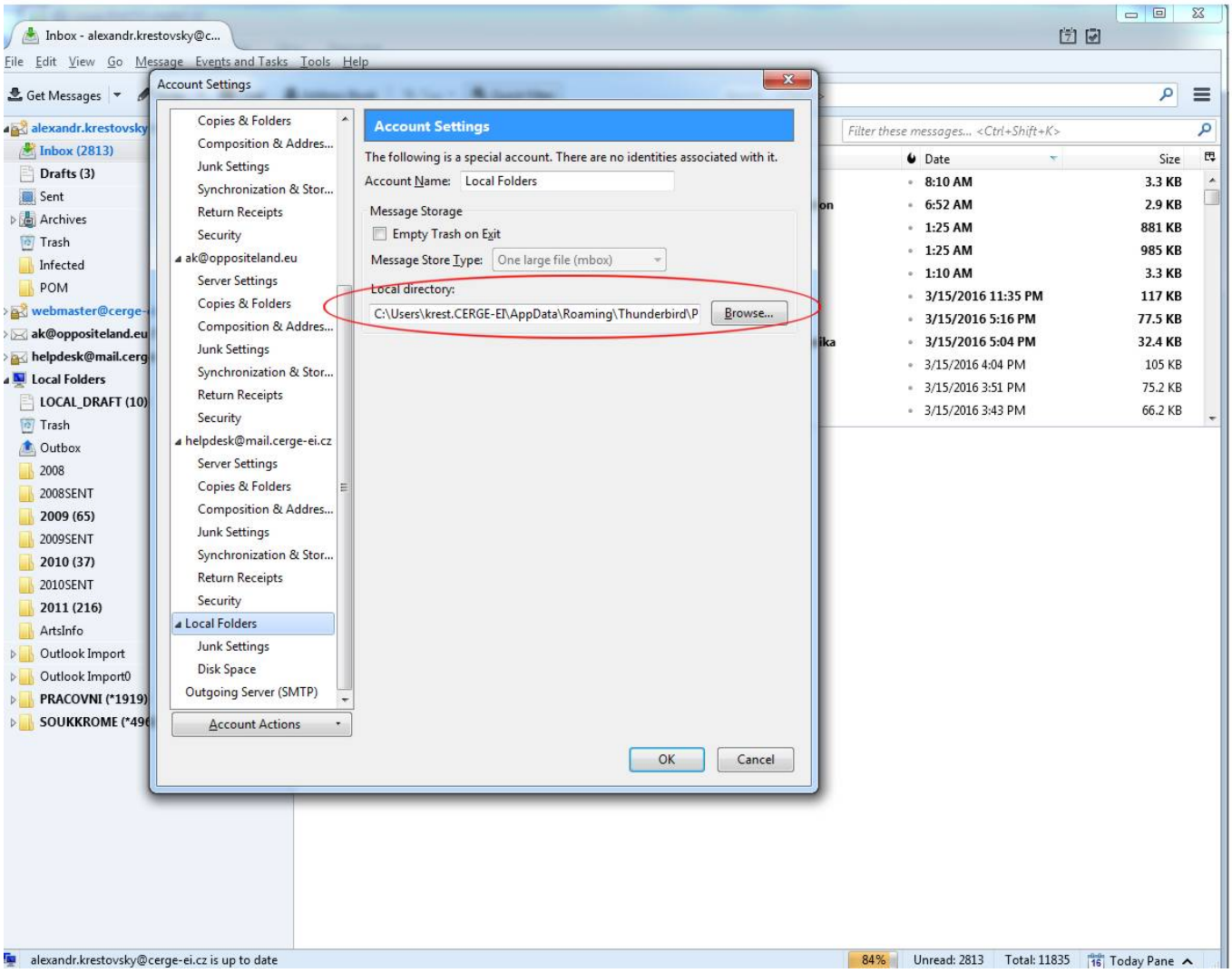
2. Click on **Account Settings** in the pop-up menu



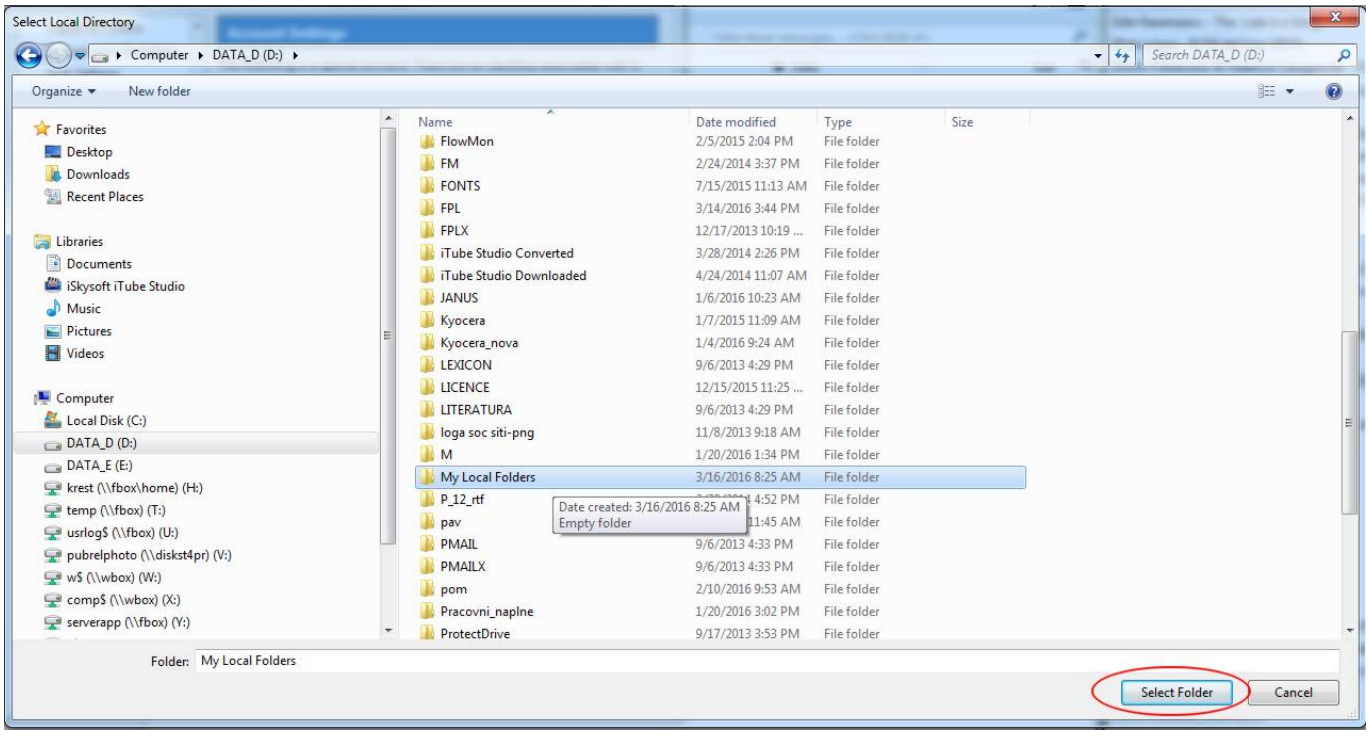
3. Select **Local Folders** in lowermost part of the Account Settings menu



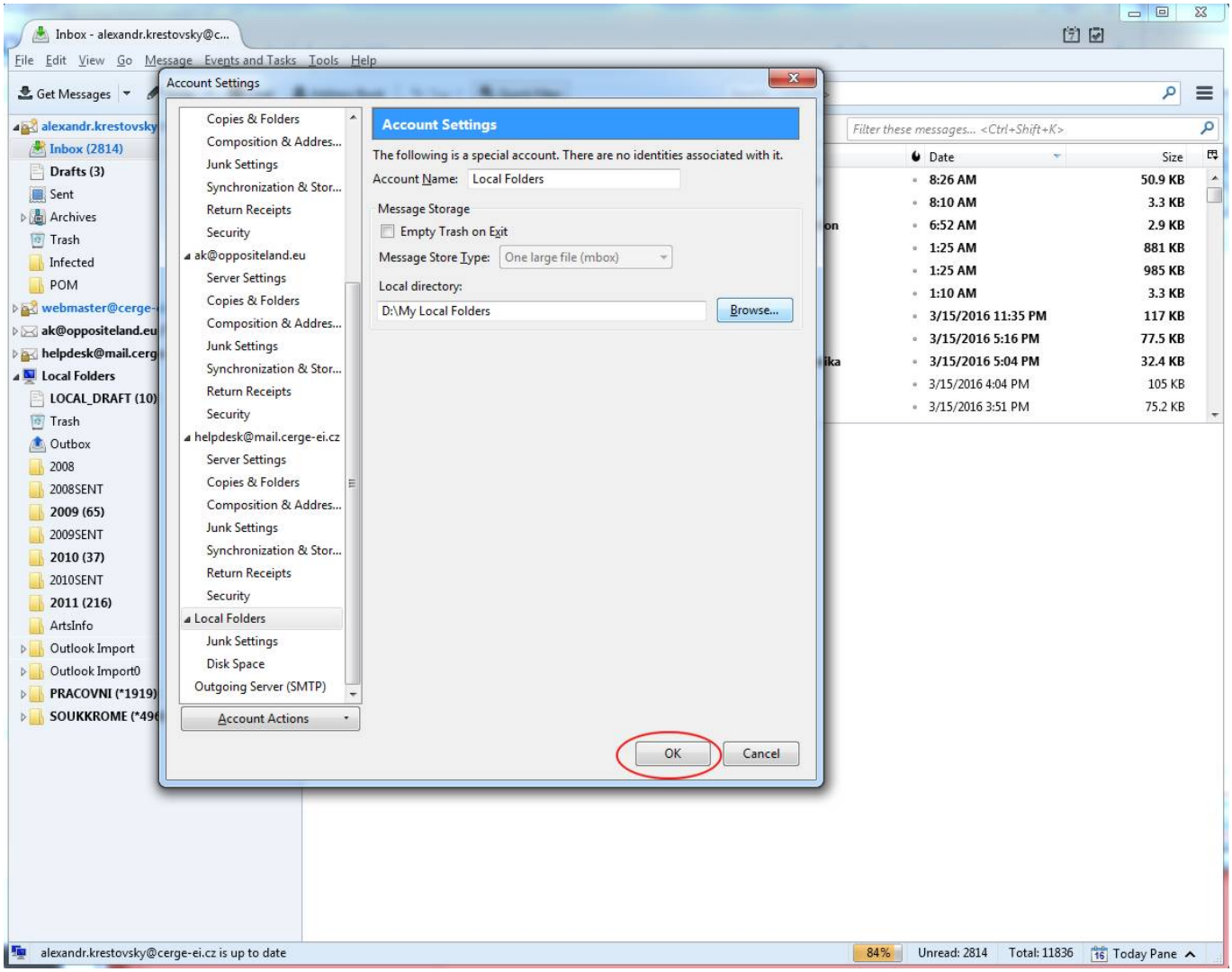
4. Click on Browse to locate a new Local Folders directory (My Local Folders)



5. Find and select **My Local Folders** as the Local Folders directory

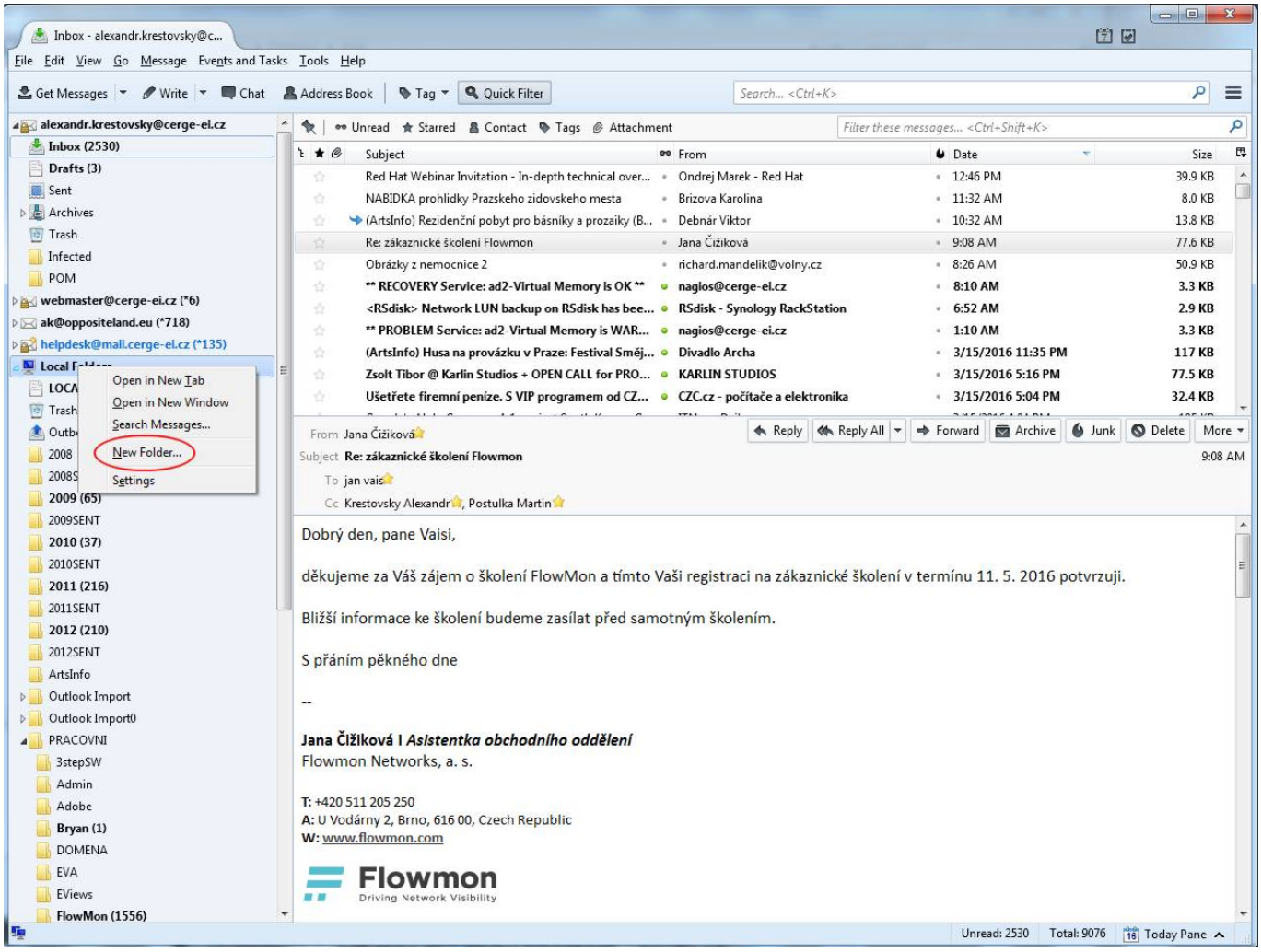


6. Set **My Local Folders** as the Local Folders directory

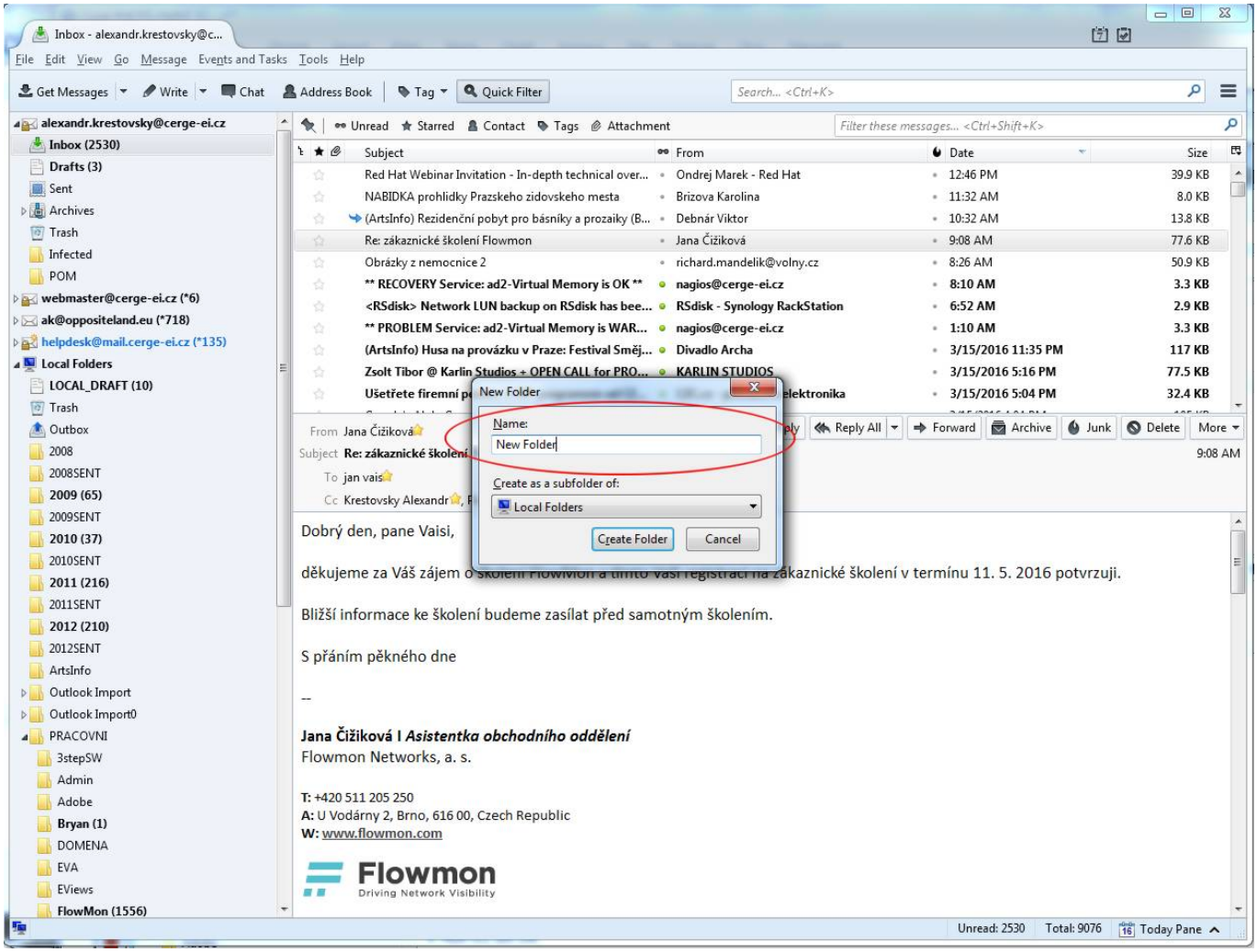


Create a new local folder

1. Click on **Local Folders** in the mailboxes and folders list and select **New Folder...** in the pop-up menu



2. Enter the name of the new local folder, e.g. Archive 2015 and click **Create Folder**



From:
https://itinfo.cerge-ei.cz/ - **CERGE-EI Infrastructure Services**

Permanent link:
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